



# STONES & MUIRDEN BUSINESS COLLEGE & TRAINING CENTRE

## Employer Survey

In order for Stones & Muirden Business College & Training Centre (SMBCTC) to continually improve our services, we appreciate feedback from our clients whose employees undertake our Certificate Courses through a Traineeship. It would be greatly appreciated if you could please take a few minutes to complete this evaluation and post it to: **Stones & Muirden Business College & Training Centre, 33 Gilbert Place, Adelaide SA 5000.**

Name of Employer (optional):.....

Contact Details: Name:..... Telephone:.....

1. What type of training delivery & service have you received from SMBCTC regarding your trainee?

- On-the-job training/assessment
- Off-the-job training/assessment service
- Assessment services only

2. Why did you select SMBCTC as your preferred Registered Training Organisation for the delivery of training under the Traineeship Scheme?

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3. Were you satisfied with the service provided to you by SMBCTC?

- Yes  No

Please make comment:

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4. Were you provided with sufficient information on the following:

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|---|--|
| The training program (units to be delivered)                                      | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Delivery methods (on or off the job or combination of both)                       | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Role of employer/workplace mentor   | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Role and responsibility of SMBCTC   | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Were you given flexibility in planning the training and choice of units delivered | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Did you receive sufficient reporting/feedback                                     | <input type="checkbox"/> Yes <input type="checkbox"/> No |

5. Over the duration of the traineeship do you feel that SMBCTC made sufficient contact with you regarding the progress of your trainee?

- Yes  No

Please make comment:

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## Employer Survey Continued

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6. Were able to make contact with the appropriate personnel from SMBCTC when you required assistance?

Yes  No

Please make comment:

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7. Did your Trainee's studies meet your expectations?

Yes  No

If NO, please explain the ways it did not meet your expectations

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8. Will you continue to use SMBCTC for the delivery of Traineeship studies?

Yes  No

If NO, Please make comment:

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9. Are there any areas of service that you would like to see improved or implemented?

Yes  No

If YES, Please make comment:

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Thank you for your cooperation it is greatly appreciated!